



SPECIAL MEETING

CULTURE AND ARTS COMMISSION AGENDA

Thursday, January 11, 2018 • 6:30 p.m. • San Bruno City Hall, 567 El Camino Real, Room 115

WELCOME TO OUR COMMISSION MEETING

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization. In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us 48 hours prior to meeting (616-7180).

Please note: Commission policy allows a maximum of three (3) minutes for individual comments.

1. CALL TO ORDER/ROLL CALL:
2. PLEDGE OF ALLEGIANCE:
3. REVIEW OF AGENDA:
4. APPROVAL OF THE MINUTES: November 16, 2017
5. CONSENT CALENDAR:
6. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
7. NEW BUSINESS:
 - a. Approval of the 2018 Meeting Schedule
 - b. Election of Officers for 2018
8. UNFINISHED BUSINESS:
 - a. Presentation of Entries for the Traffic Signal Controller Boxes Art Project
9. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:
10. ITEMS FROM STAFF:
11. ADJOURNMENT

**** POSTED PURSUANT TO LAW ****



MEETING MINUTES

Culture and Arts Commission November 16, 2017

1. **CALL TO ORDER/ROLL CALL:** Chair Pamela Gamble called the meeting of the Culture and Arts Commission to order at 6:40 p.m. Commissioners present: Chair Pamela Gamble, Jeanne George, Pamela Madden, and Melodie Tobin. Commissioners Excused: Commissioner Bardi Rosman Koodrin. Staff: Tim Wallace and Ludmer Aker.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Jeanne George led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES:** **MSC Tobin/Madden** to approve the minutes of the September 21, 2017 Culture and Arts Commission meeting. Approved unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Update on City Art Fund Balance – Superintendent Wallace handed out the current balance sheet of the City Art Fund to the Commission. The current balance as of September 30, 2017 is \$210,065.26. Superintendent Wallace added that large portions of that balance would be used for the artwork around the new Recreation and Aquatics Center over the next few years.
 - b. Discussion of Cancellation of December Meeting – **MSC Tobin/Madden** to cancel the Commission's December meeting. Approved unanimously.
8. **UNFINISHED BUSINESS:**
 - a. Status of Speaker Invitation – Superintendent Wallace said that Beth Mostovoy declined the Commission's invitation to speak because of ongoing scheduling conflicts with her own commission. The Commission agreed to table selecting another speaker until the return of Commissioner Rosman Koodrin.
9. **ITEMS FROM STAFF:** Superintendent Wallace told the Commission that they had extended the Request for Proposals for the Traffic Signal Controller Boxes to December 29, 2017.

Commissioner Tobin asked if we could put the Request for Proposals advertisement on the traffic signal controller boxes and Superintendent Wallace said he would look into it and report back to the Commission.

10. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS: Commissioner Tobin** asked staff to look into hiring professional artists for the Traffic Signal Controller Boxes if the Request for Proposals does not have enough submissions.
Commissioner Tobin also requested for an update on the "Reflections Sculpture" artist statement and the "Journeys of the Imagination" backpack repair. Superintendent Wallace said he would follow up with the Facilities Supervisor and let the Commission know at their next meeting.
11. **ADJOURNMENT:** With no other business to be conducted, **Chair Gamble** adjourned the meeting at 7:01 p.m.

Respectfully Submitted,

Ludmer Aker
Executive Assistant
City of San Bruno



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

DATE: January 11, 2018
TO: Culture and Arts Commissioners
FROM: Ludmer Aker, Executive Assistant
SUBJECT: 2018 Meeting Schedule of the Culture and Arts Commission

The following is the 2018 meeting schedule:

Thursday, January 18 – 6:30 p.m.
Thursday, February 15 – 6:30 p.m.
Thursday, March 15 – 6:30 p.m.
Thursday, April 19 – 6:30 p.m.
Thursday, May 17 - 6:30 p.m.
Thursday, June 21 – 6:30 p.m.
Thursday, July 19 – 6:30 p.m.
Thursday, August 16 – 6:30 p.m.
Thursday, September 20 – 6:30 p.m.
Thursday, October 18 – 6:30 p.m.
Thursday, November 15 – 6:30 p.m.
Thursday, December 20 – 6:30 p.m.

NOTE: All Regularly scheduled meetings are scheduled at 6:30 p.m. and are held at City Hall in Conference Room 115.



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

DATE: January 11, 2018
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Election of Officers for 2018

BACKGROUND:

According the Culture and Arts Commission By-Laws, the Commission shall elect a Chair and Vice-Chair every year.

DISCUSSION:

The Commission will discuss and elect a Chair and Vice-Chair from among its members for 2018.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

DATE: January 11, 2018
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Response to Request for Proposals for Traffic Signal Controller Boxes Art Project

BACKGROUND:

A Request for Proposals was originally released for this Project on August 4, 2017 with a deadline for submissions of September 8, 2017. The Commission reviewed the submissions and determined there were too few total submissions to move forward. The Commission moved to resubmit the RFP with a deadline of December 29, 2017 in order to gain more submissions.

DISCUSSION:

The resubmitted RFP resulted in far more artist submissions than the original RFP release. The resubmitted RFP elicited a total of 23 applications. Thirteen of these applications were for the signal controller box with a Nature theme. The Traffic Signal Controller Box Subcommittee met in order to select finalists for this particular box. The subcommittee selected four Nature box finalists for the full Committee to consider.

The other five boxes that are included in the Project received 1-3 entries each. Staff will present all of these applications to the Commission to review.

The Commission will then determine which, if any, submissions will move forward in the process.

FISCAL IMPACT:

None at this time during the selection process.

ATTACHMENTS:

Request for Proposals for Traffic Signal Controller Boxes Art Project Submissions

THEME:
NATURE

LOCATION:
CRYSTAL SPRINGS RD
AT CUNNINGHAM WAY

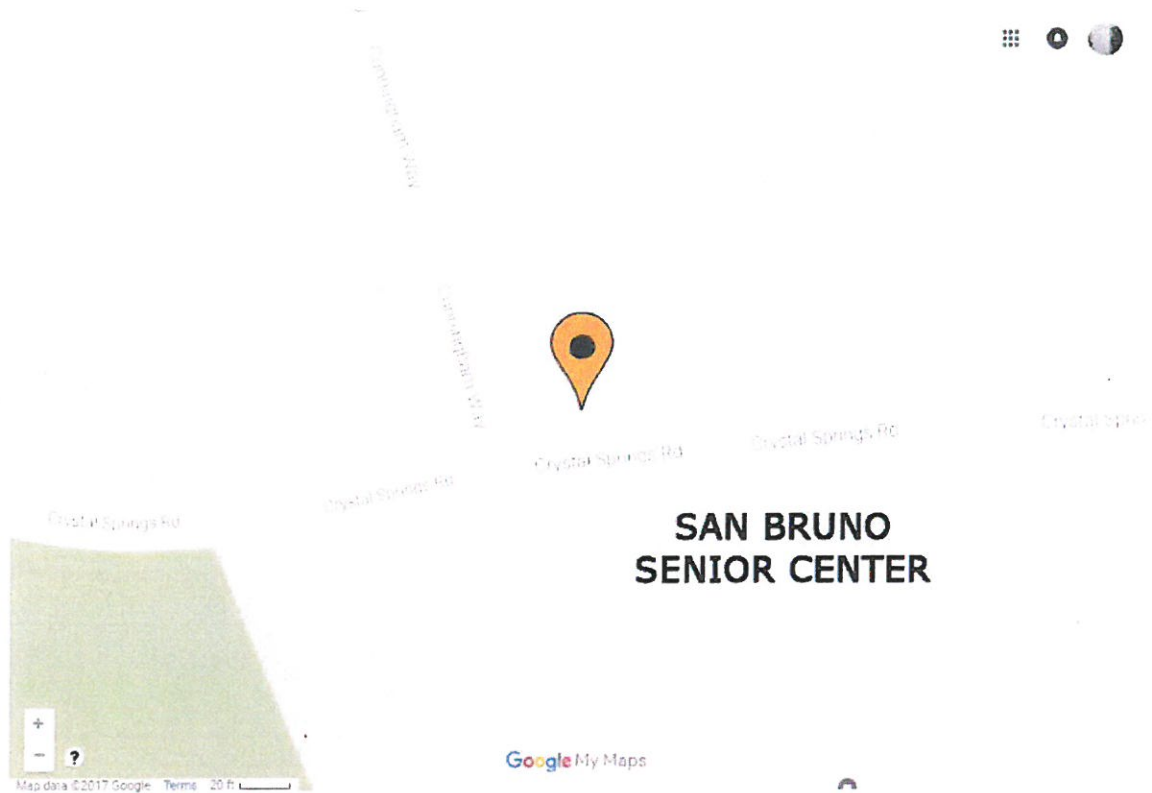
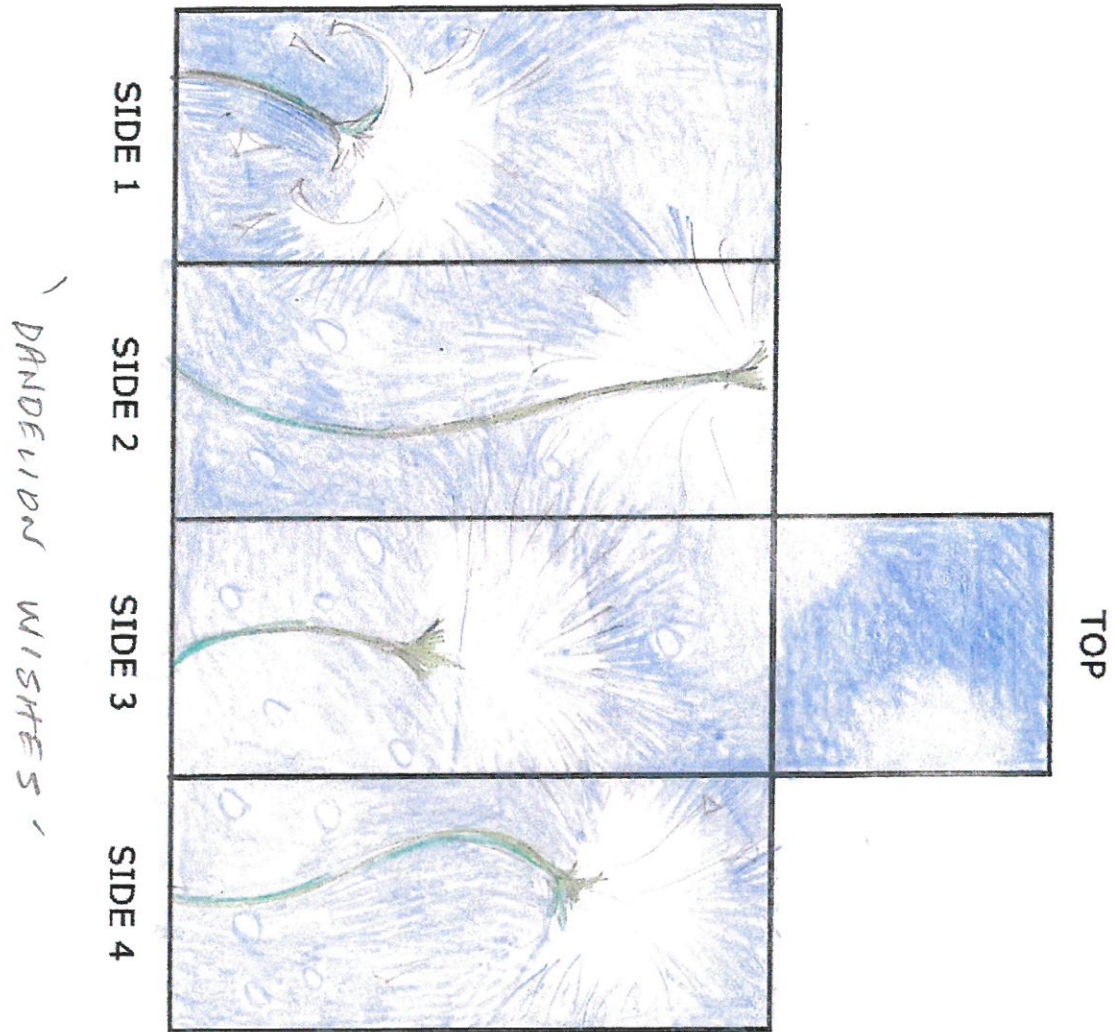


Figure 6 - Crystal Springs Road at Cunningham Way

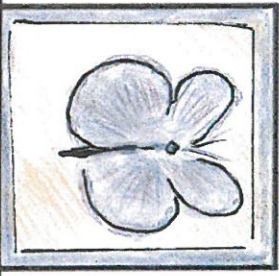


Attachment 1

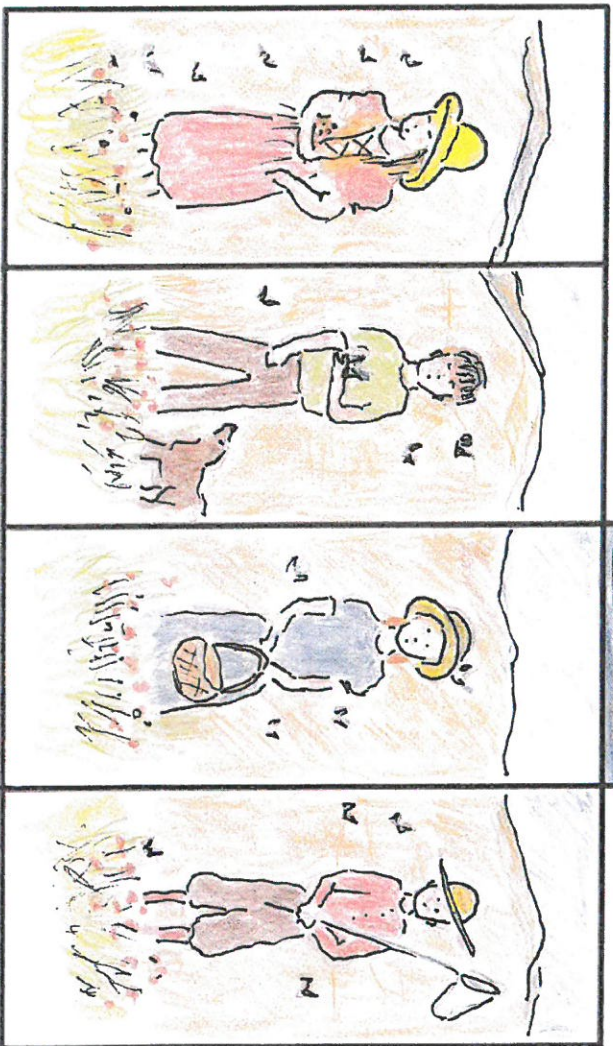


Mission Blue Butterfly of San Bruno Mountain

TOP



Attachment 1



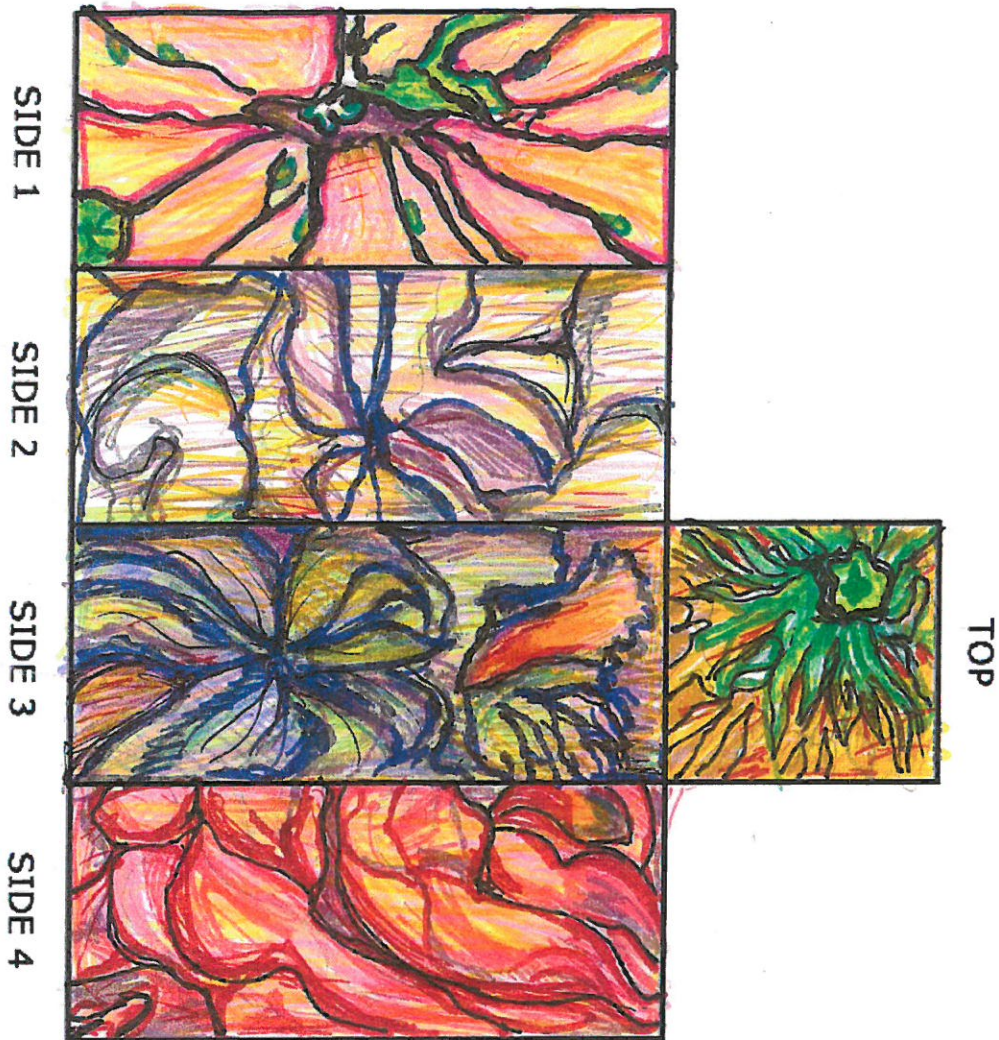
SIDE 1

SIDE 2

SIDE 3

SIDE 4

Attachment 1



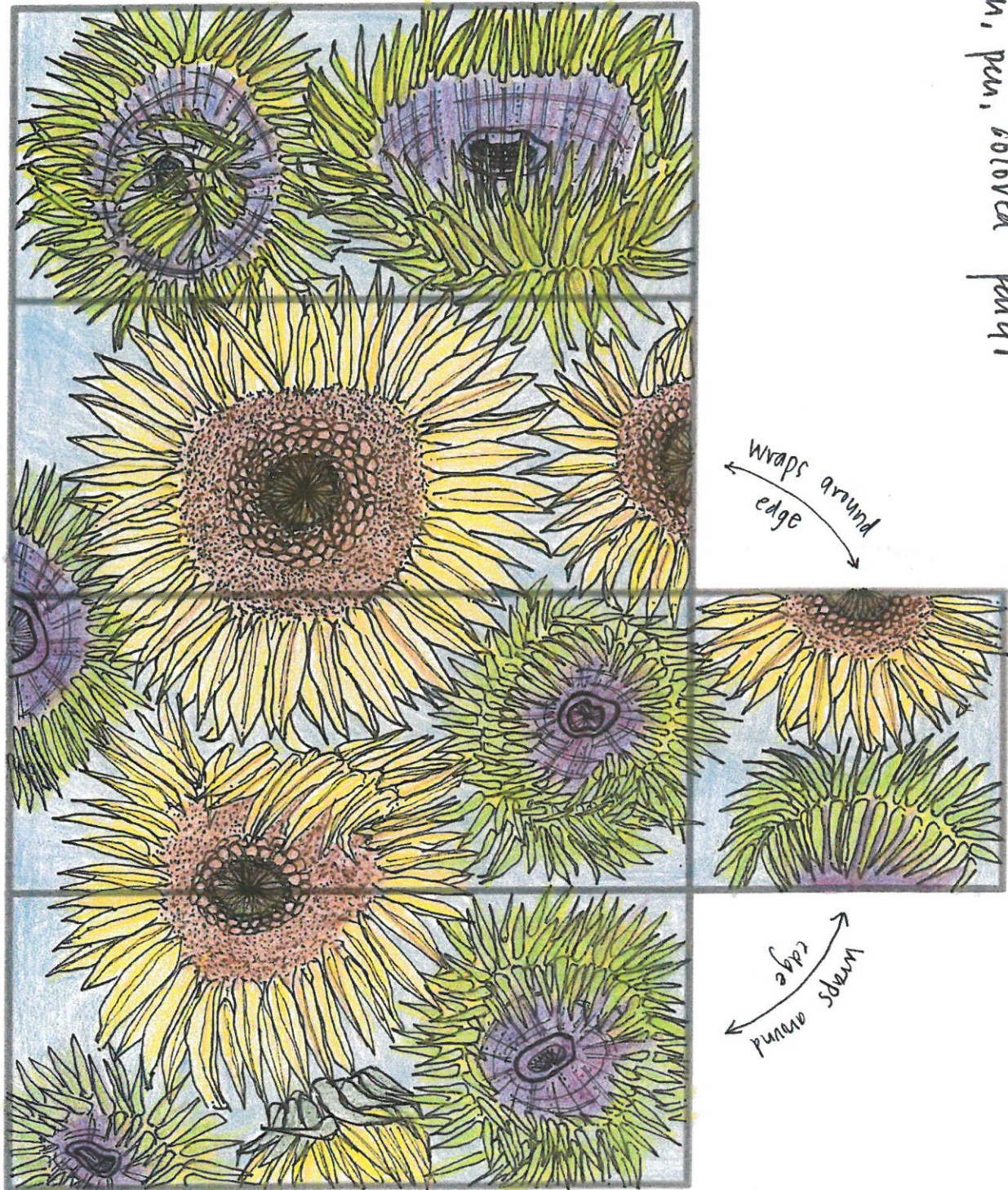
CONCEPT
DRAWING
IN
COLOR

Proposed design:
hand-drawn, pen, colored pencil

TOP

wraps around
edge

wraps around
edge



SIDE 1

SIDE 2

SIDE 3

SIDE 4

THEME:
EDUCATION

LOCATION:
SHARP PARK RD. AT
PACIFIC HEIGHTS BLVD.

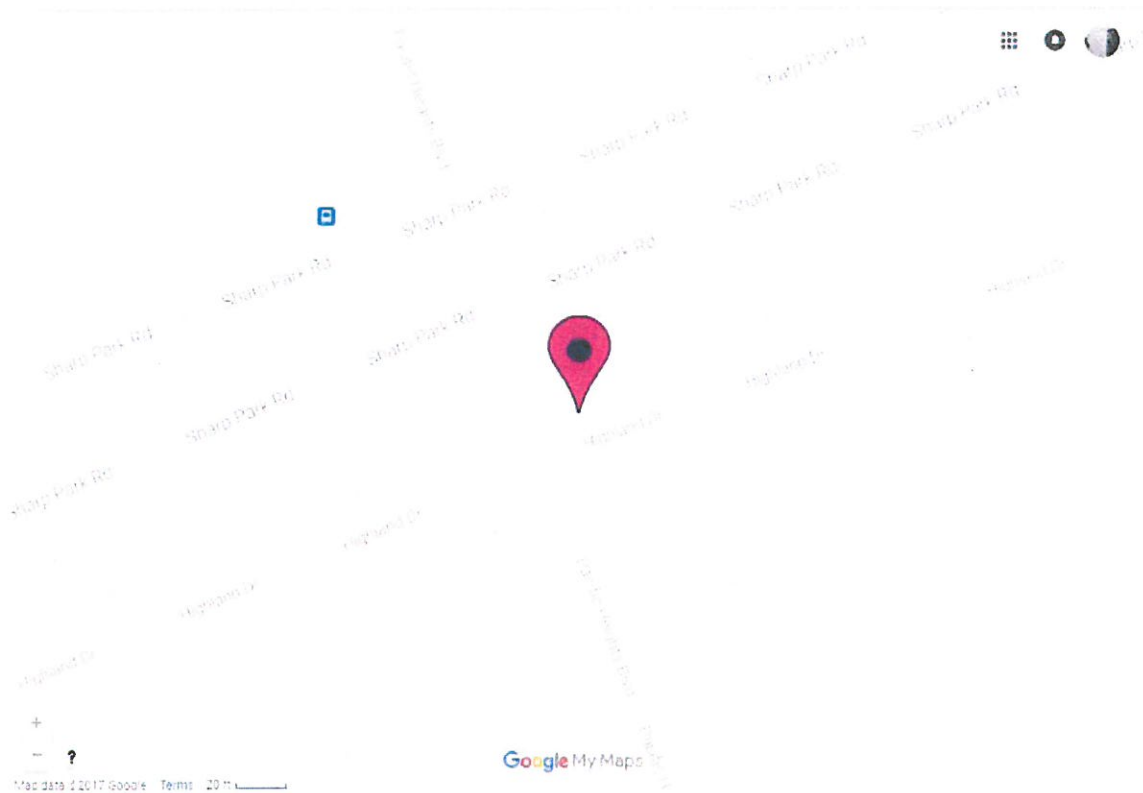
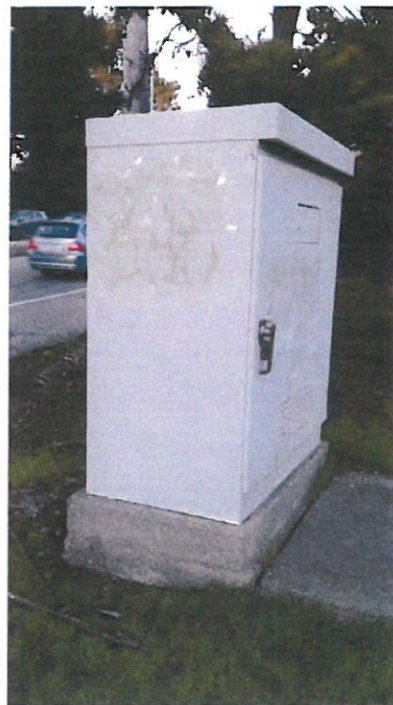
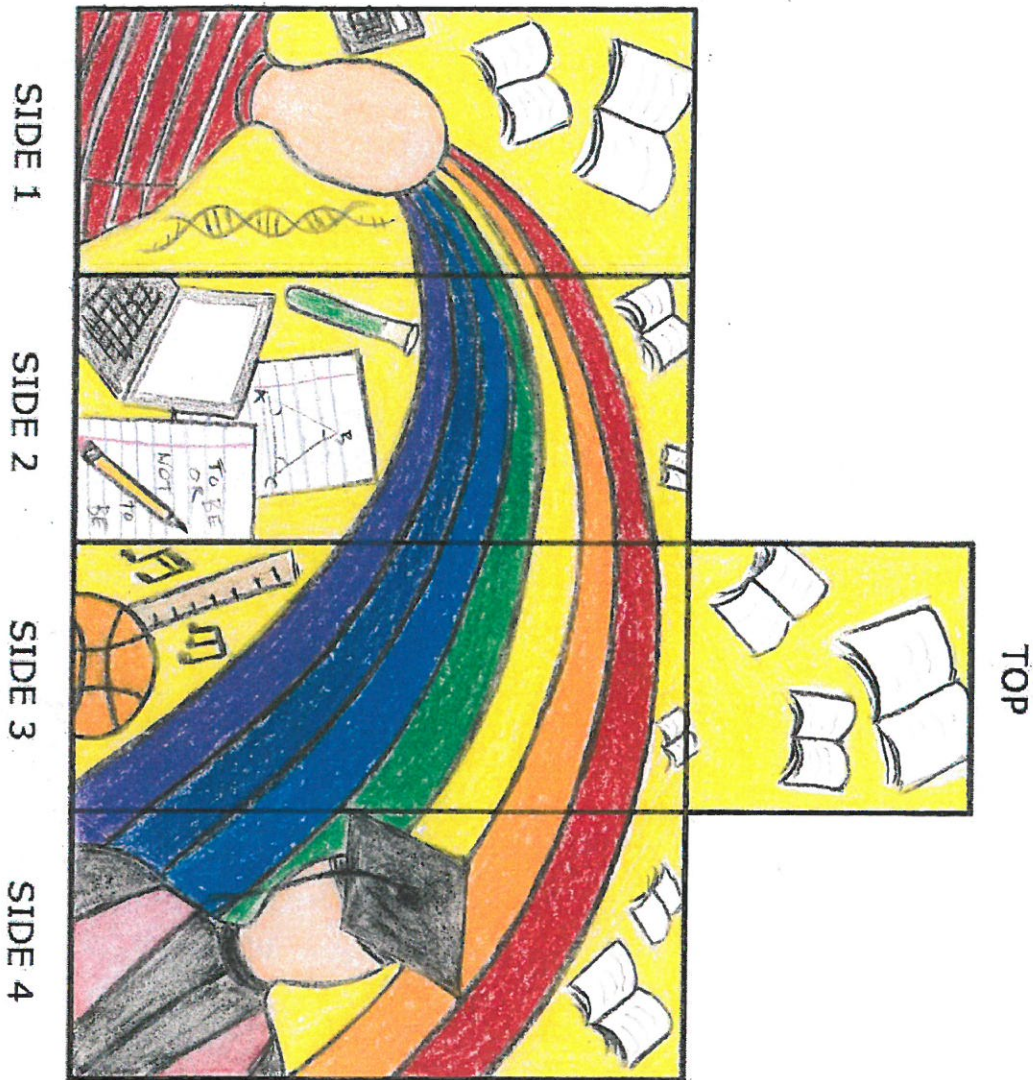


Figure 4 - Sharp Park Road at Pacific Heights Boulevard

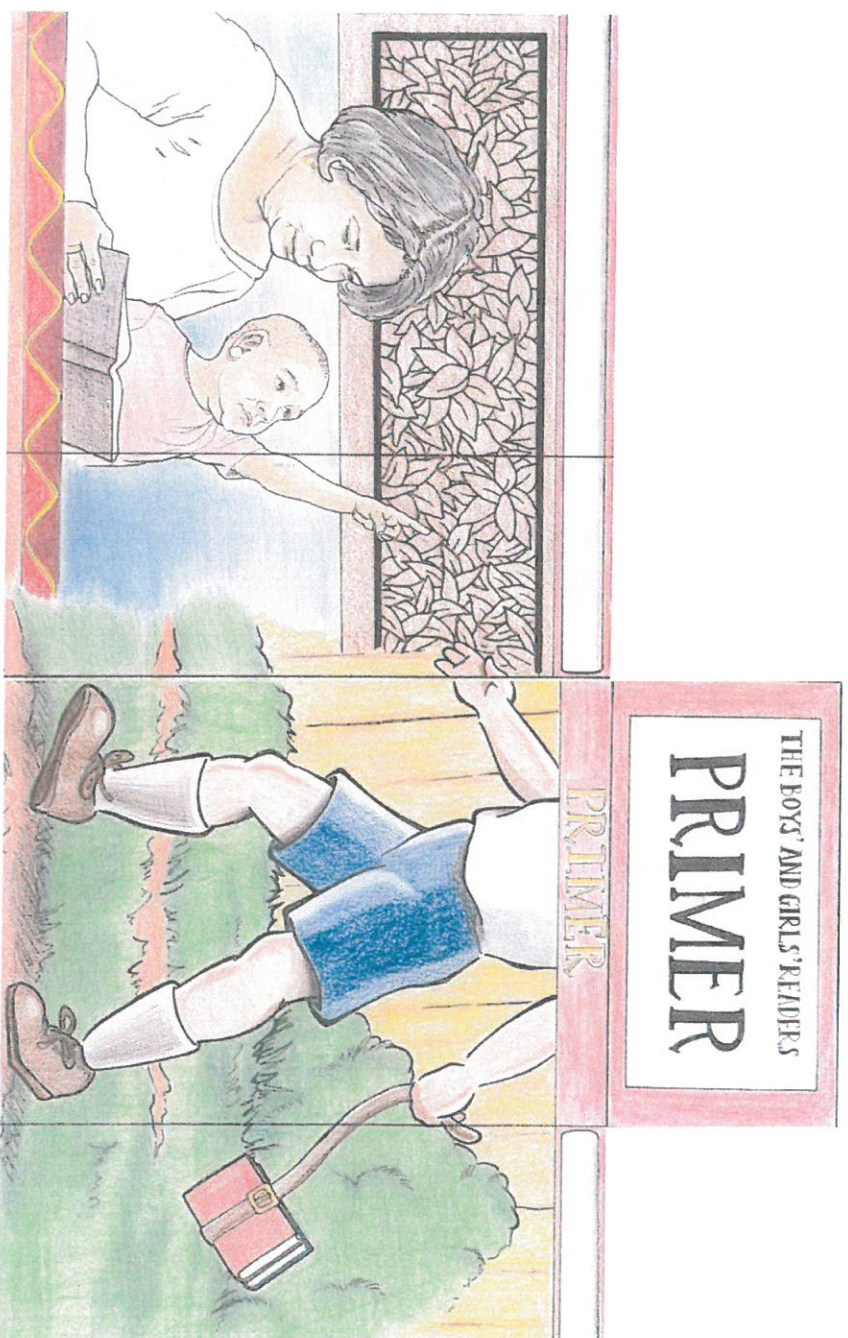


Attachment 1

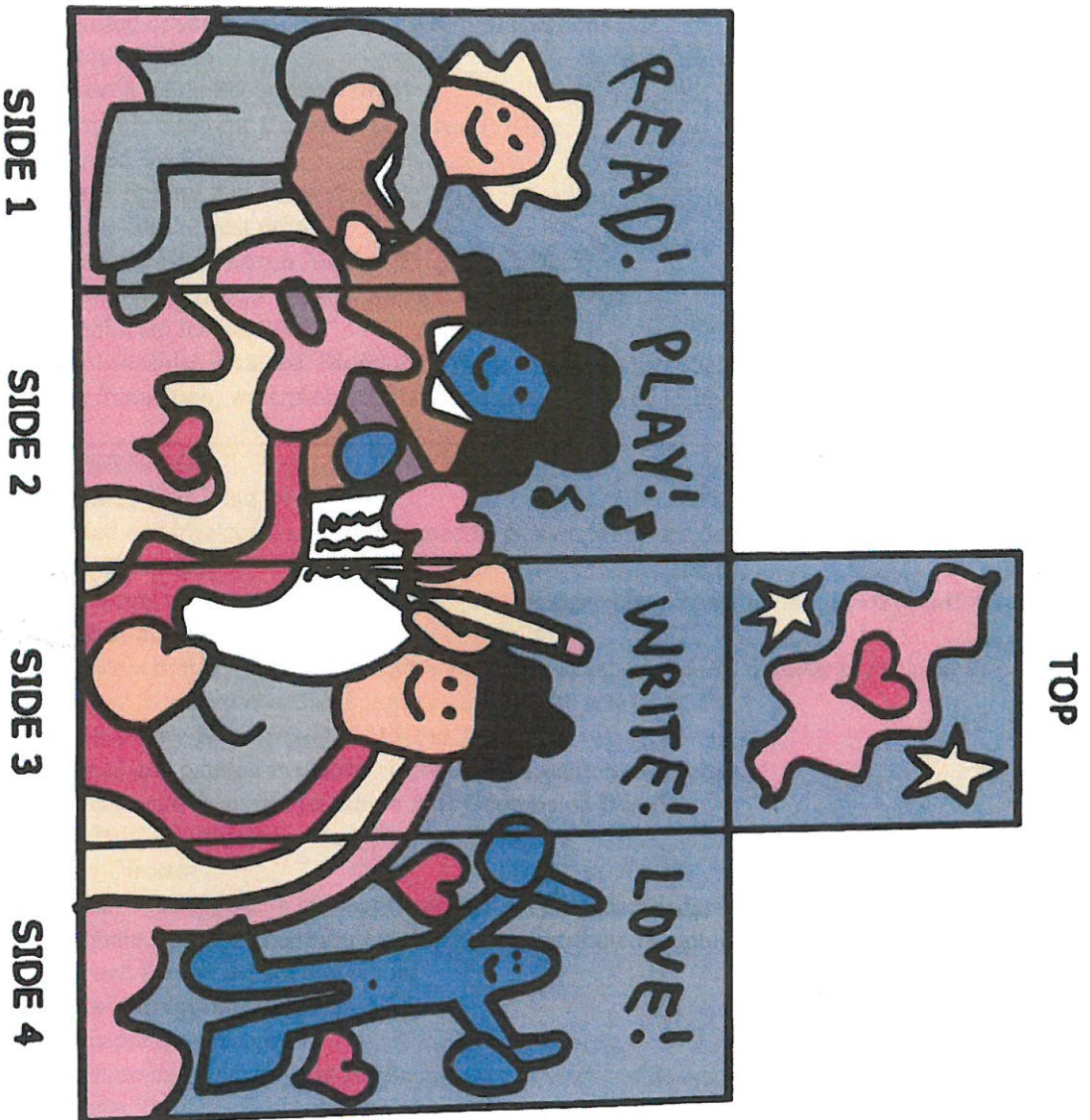


"PLANTING THE SEEDS OF KNOWLEDGE"
ROUGH RENDERING

TOP



Attachment 1



THEME:
PATRIOTISM

LOCATION:
SNEATH LANE AT EL
CAMINO

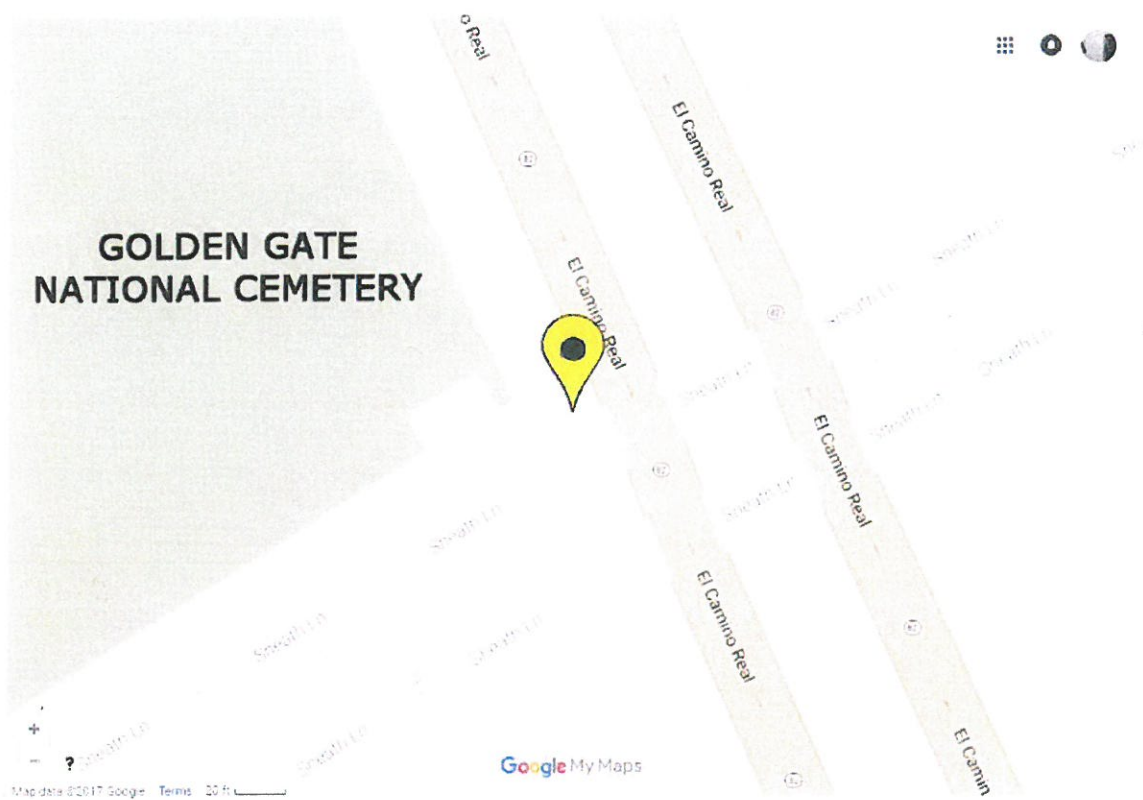
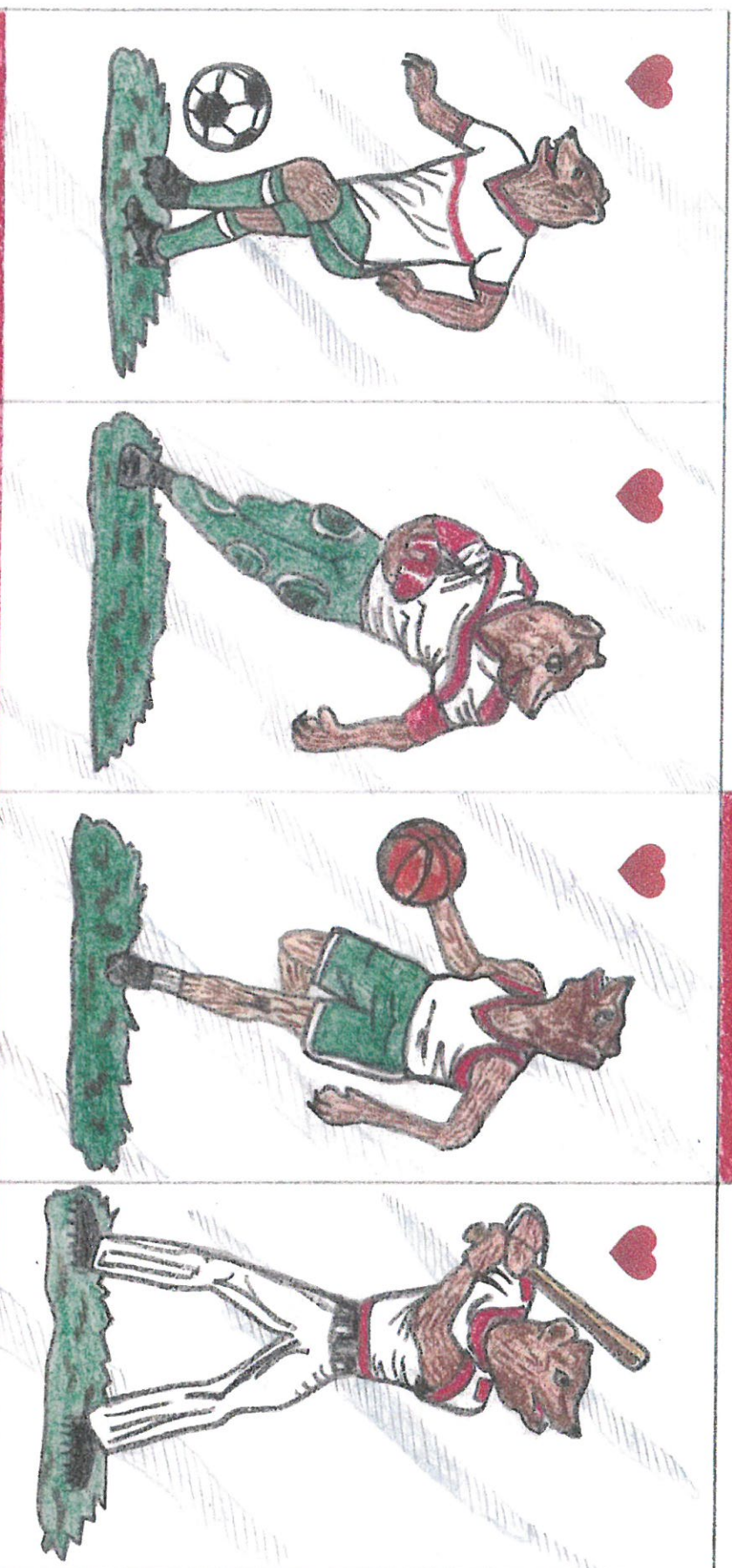
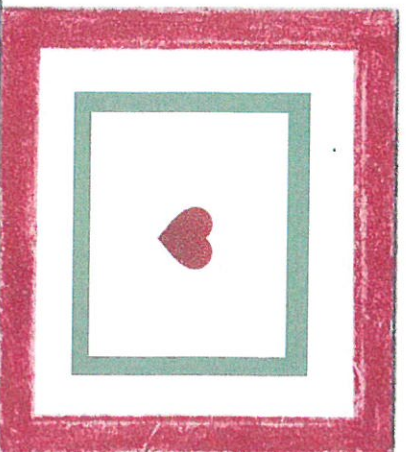


Figure 1 - Sneath Lane at El Camino Real



Artist:
Box location: Sneath Lane
Theme: Patriotism

Top



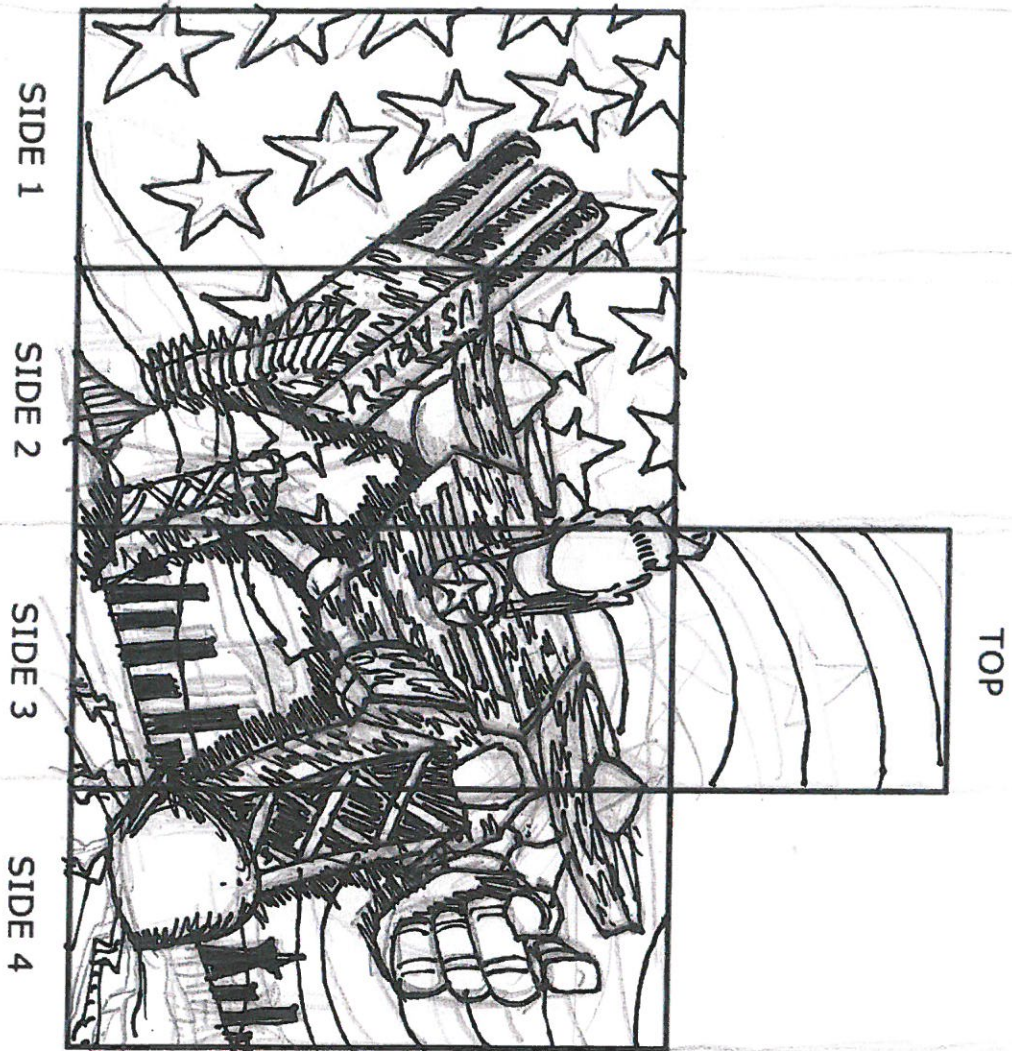
Side 1

Side 2

Side 3

Side 4

Attachment 1



THEME:
HIGH TECH

LOCATION:
SAN BRUNO AVE., W.
AT CHERRY AVE.

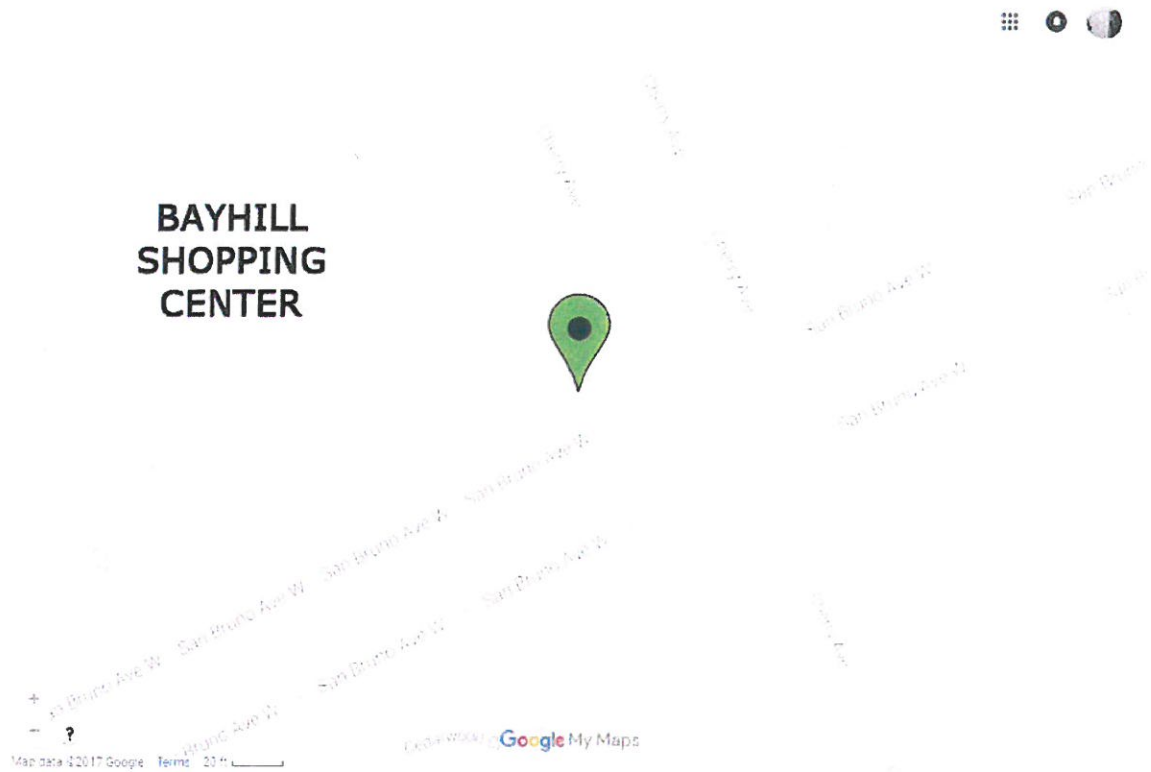


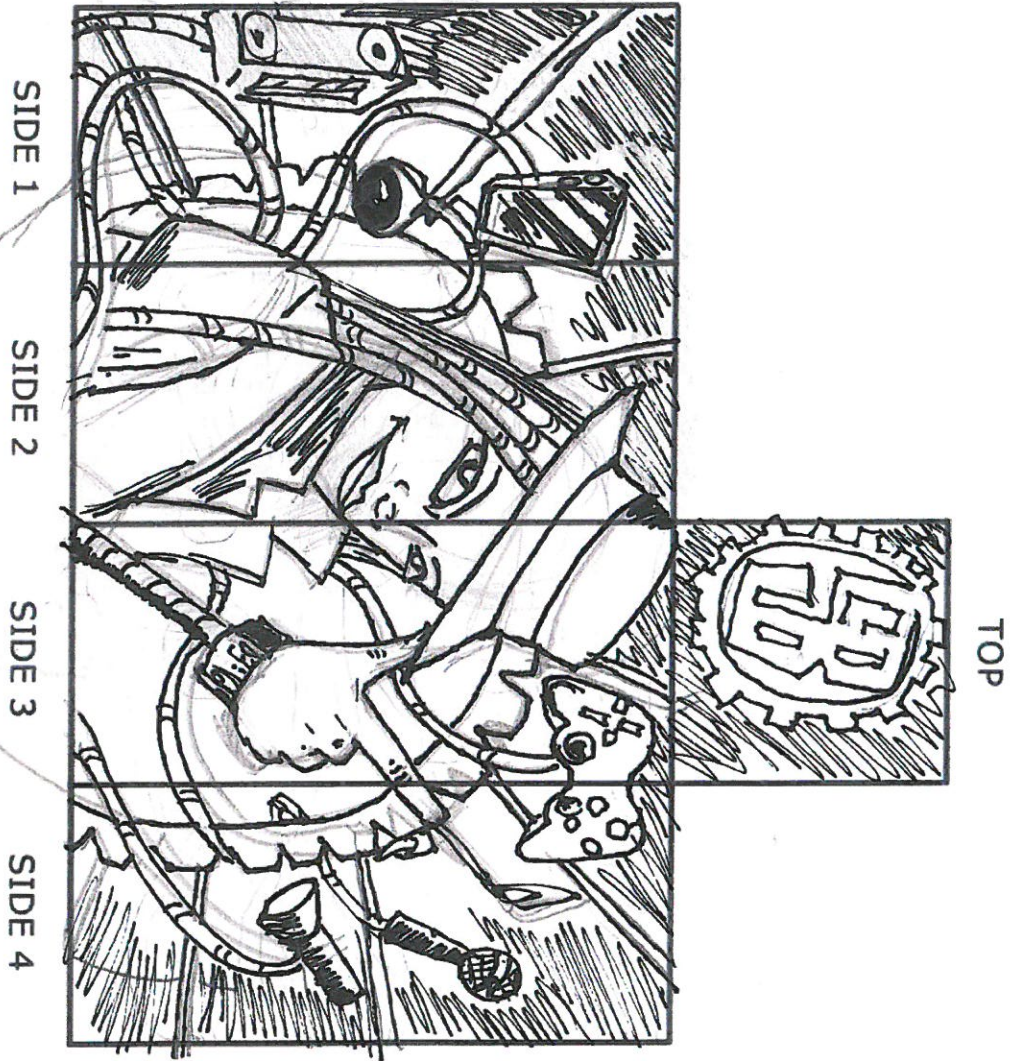
Figure 2 - San Bruno Avenue, West at Cherry Avenue



Attachment 1



Attachment 1



THEME:
HISTORY

LOCATION:
SAN BRUNO AVE., E.
AT 3RD AVE.

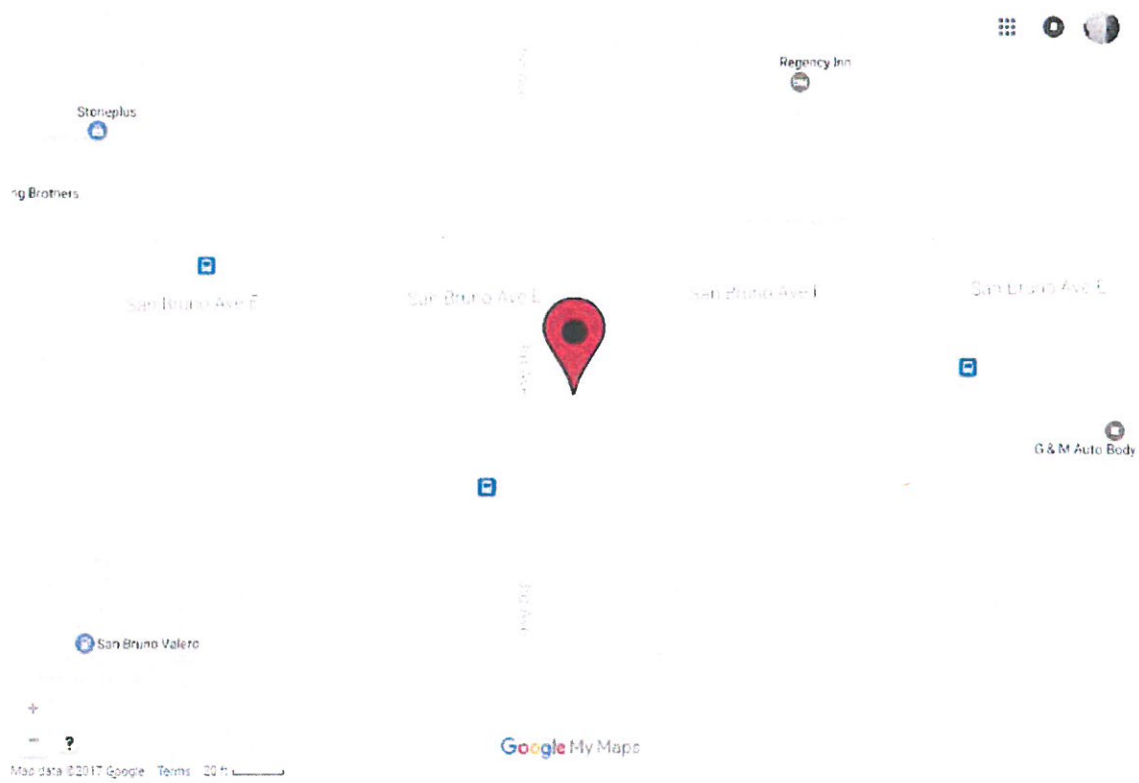
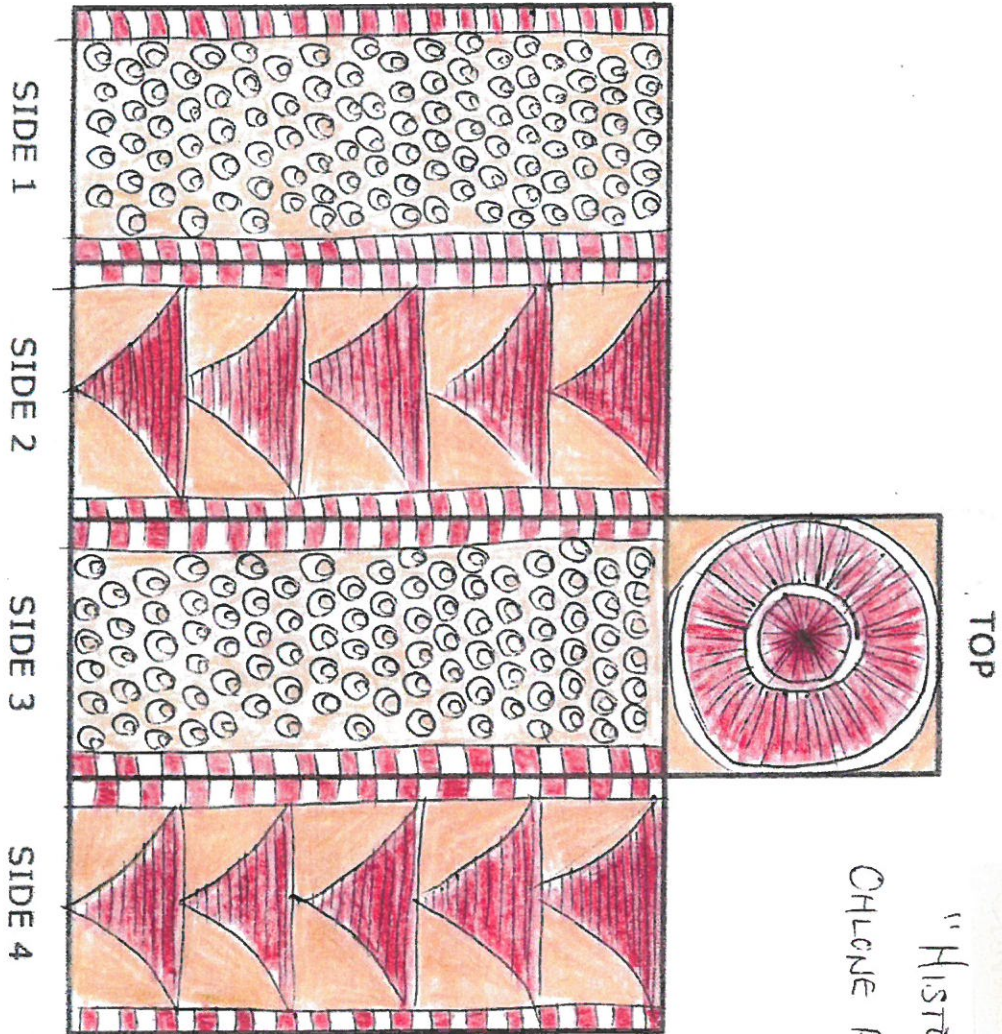


Figure 3- San Bruno Avenue, East at 3rd Avenue

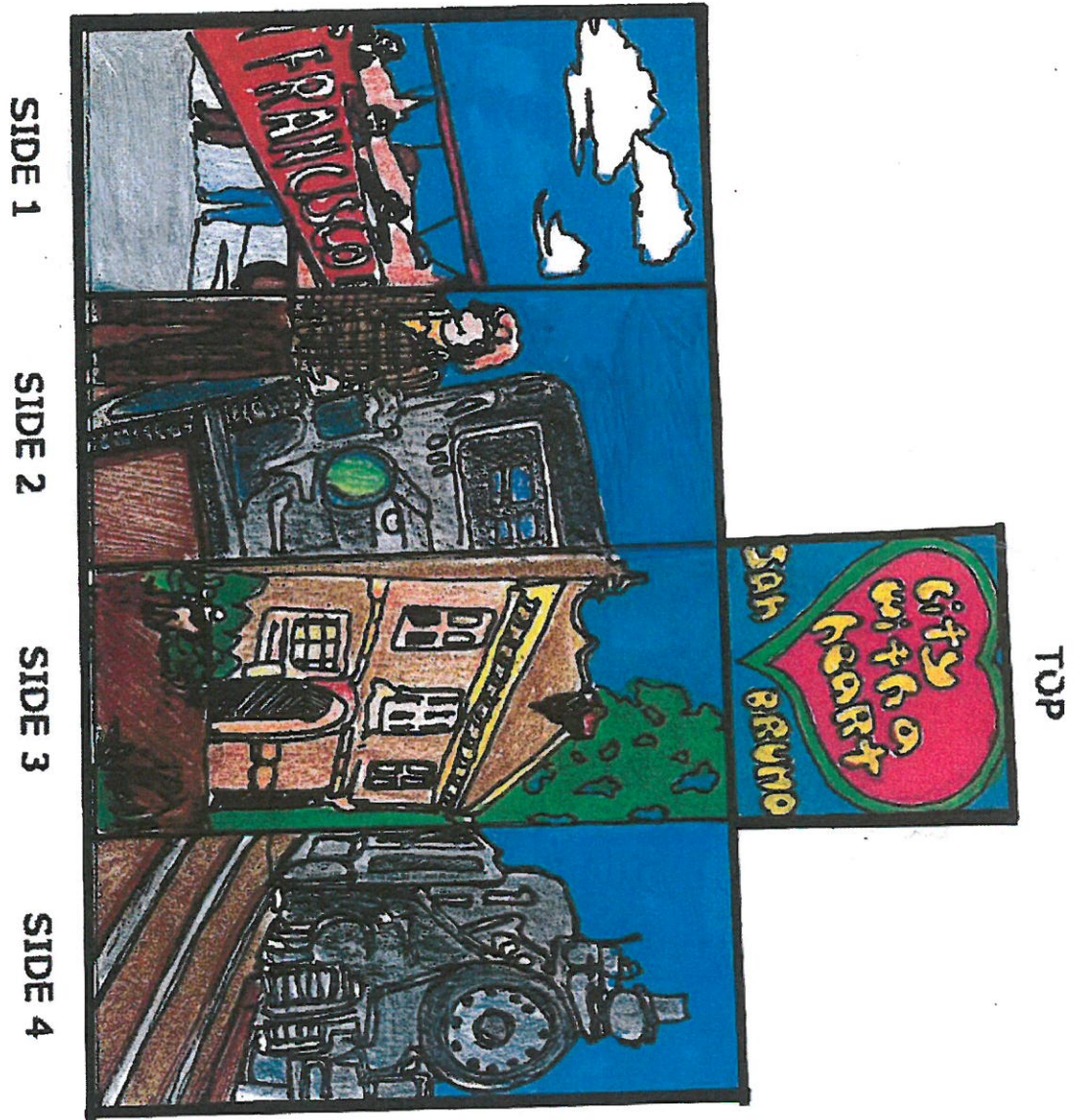


Attachment 1



"History"
CHILENE BASKET PRINT

Attachment 1



THEME:
MISSION BELL

LOCATION:
EL CAMINO REAL
AT I-380 (NE CORNER)

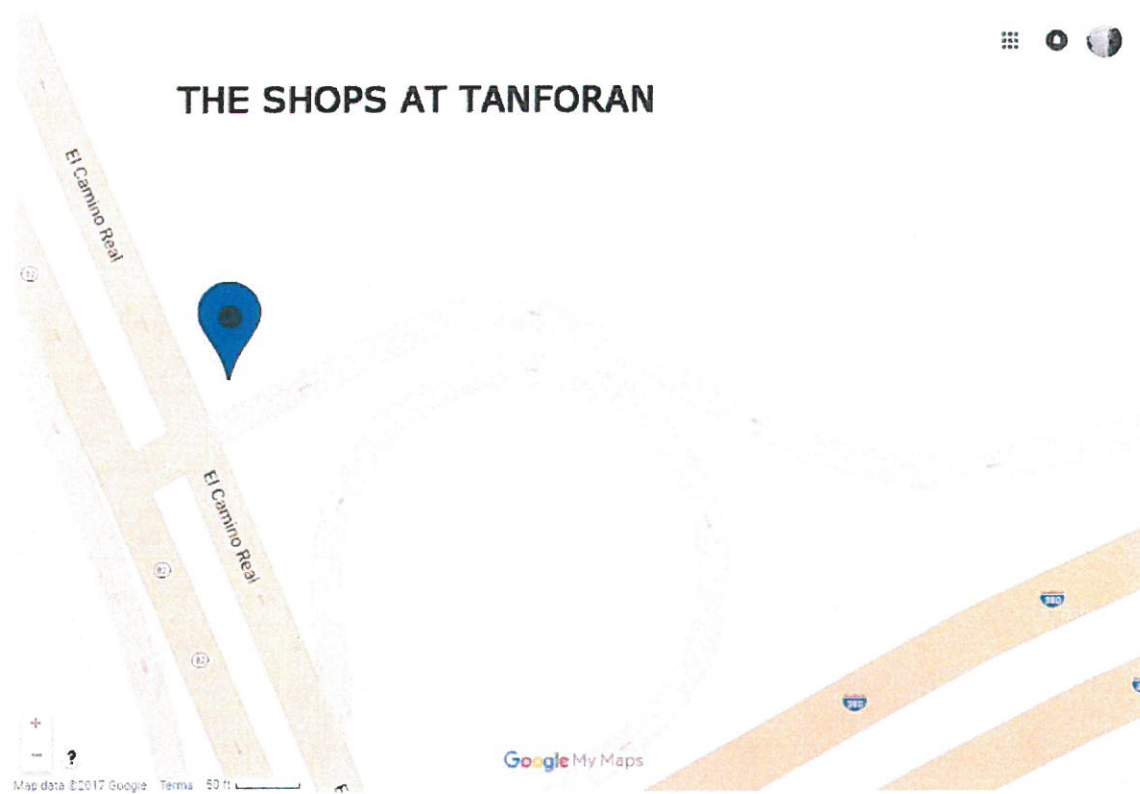


Figure 5 - El Camino Real at Interstate 380 (Northeast Corner)



Attachment 1

